OLC 78-1048/1

20 Mar 78

STAT

MEMORANDUM FOR: [ ]

Liaison Staff, Office of Legislative Counsel

SUBJECT: Second Security Violation

1. I have been informed that you were charged with a security violation on 6 March 1978. This is your second violation within a two year period and requires this written reprimand and security duty check for one week.

2. For your own benefit as well as for our office security, I urge you pay greater attention to your security responsibilities.

3. Your week of security duty check will commence on 20 March and will be conducted under the supervision of [ ] also of the Liaison Staff.

STAT

/S/

[ ]
Acting Legislative Counsel

STAT

Distribution:
  Orig - Addressee
     1 - C/PhySD/OS
     1 - DCI Security Officer
       [ ]
     1 - OLC Subject
     1 - OLC Chrono

STAT

OLC:RJK:kjs (17 Mar 78)

STAT

TO : Mr. XXXXX	DATE OF REQUEST
FROM : RJK	SUSPENSE DATE

17 March 1978

SUBJECT:

Security Violation -

STAT

STAT

NOTES

I have talked to [____] about this second violation. I'll supervise her week of security duty and have asked the other gals to double check her area to be sure she doesn't get another violation.

COORDINATED WITH *(list names as well as offices)*

NAME	OFFICE	DATE
NAME	OFFICE	DATE
NAME	OFFICE	DATE
NAME	OFFICE	DATE

ACTION REQUIRED BY XXX LLM:

Two Memos attached for your signature.